



EQRS Rev M

Compliance Matrix Guideline Rev C

December 2023



Changes from revision L to M

CHANGES IN THIS REVISION

- Removed from table 1 the product type references from previous EQRS revisions.
- Removed from table 1 the type 5 - Tooling, its reference on table 2 and from each requirement on the applicability to the type of product.
- Removed from the mandatory and operational requirements the references from previous EQRS revisions.
- Added COTS and Standard Parts on table 2 and as a project type on each requirement.
- Added a new guideline (RFA Submission) and included it into the requirement M.008.2018.
- Added a new requirement M.024.2023.
- Added a new requirement OPR.022.2023.
- Wording improvement on requirements M.004.2018, M.010.2018, M.012.2018, M.016.2018, OPR.001.2018, OPR.004.2018 and OPR.009.2018.
- Requirements M.005.2018, M.006.2018, M.017.2018 and OPR.021.2018 were revoked.
- Added a new guideline supporting how to fill a Compliance Matrix and included it in section C.
- Added new definitions into section E.
- Changes are indicated with a sidebar on the left side of the text.

Purpose

EQRS Rev M - Suppliers Guideline



The purpose of this guideline is to help Embraer Suppliers filling out the EQRS Compliance Matrix.

All criteria and references are available in EQRS, rev M at:

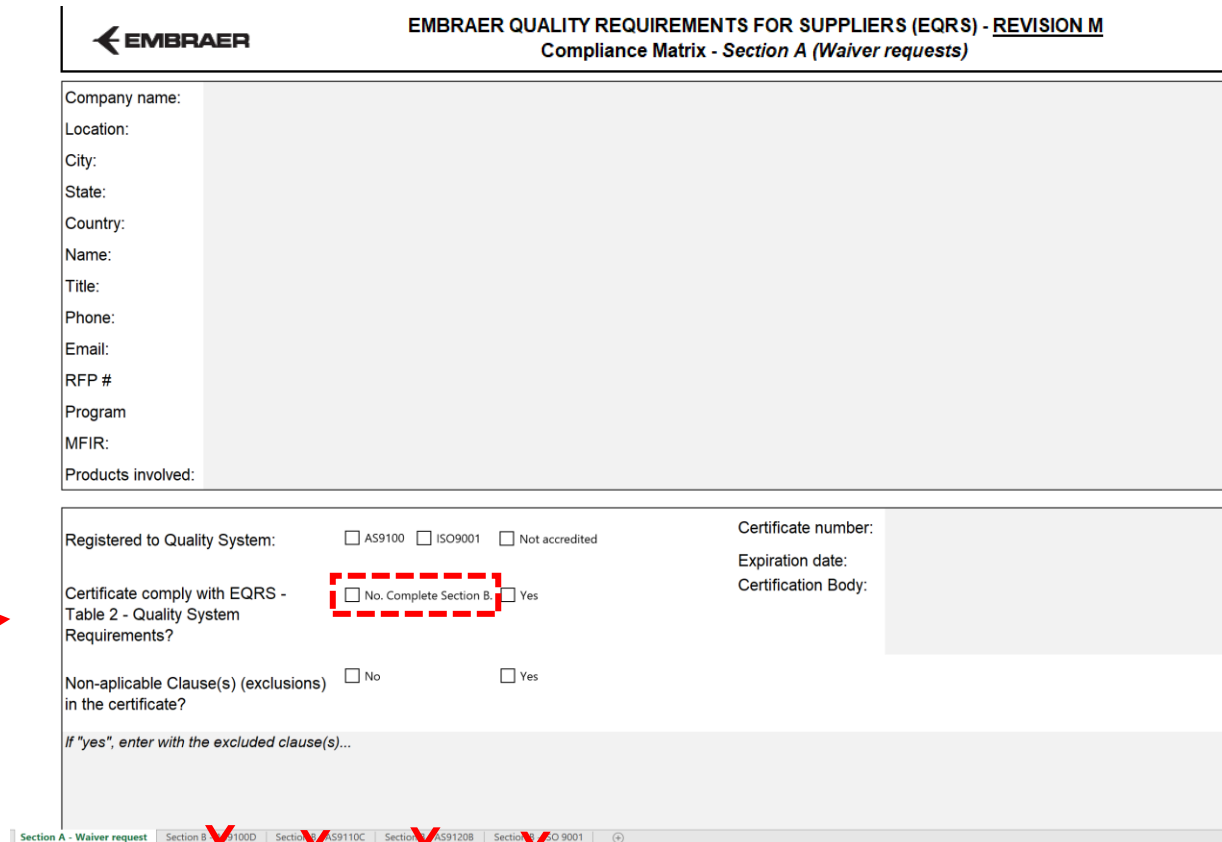
<https://www.embraersuppliers.com/esuppliers/#/en-US/supplier-requirements>



Section A

EQRS Rev M

Section A filling is mandatory for all cases, regardless of the Quality System Certificate (AS9100, ISO9001 or no certification)



The screenshot shows the 'Section A - Waiver request' form. The top section contains fields for Company name, Location, City, State, Country, Name, Title, Phone, Email, RFP #, Program, MFIR, and Products involved. The bottom section contains checkboxes for 'Registered to Quality System' (AS9100, ISO9001, Not accredited), 'Certificate comply with EQRS - Table 2 - Quality System Requirements?' (No, Complete Section B, Yes), 'Non-aplicable Clause(s) (exclusions) in the certificate?' (No, Yes), and 'Certificate number:', 'Expiration date:', and 'Certification Body:'. A red dashed box highlights the 'No, Complete Section B' option. A red arrow points from the bottom left towards the 'No, Complete Section B' option. The bottom navigation bar shows 'Section A - Waiver request' as the active tab, with other tabs marked with red X's: 'Section B - AS9100', 'Section C - AS9110C', 'Section D - AS9120B', and 'Section E - ISO 9001'.

Companies AS9100 series certified are not required to fill out the Section B.

The section B must be filled after the section A, if selected “No...”.



Section A EQRS Rev M

1

Confirm the general information of the plant

2

Check one option on this section. If AS9100 or ISO9001, please provide the requested information of the certification.

2.1

Check if your certificate comply with EQRS table 2 (page 5 of the EQRS rev M), which shows the applicable QMS requirements for each Supplier. If “No”, complete the Section A (steps 1 to 8) and proceed steps 9 to 13 for Section B.

2.2

Check for non-applicable clauses and if “yes”, fill the number of the excluded clause(s).

2.3

3

If your company complies with all applicable Requirements described on **Pages 6~18** of the EQRS rev M, check “No”

If you would like to request a waiver for any of those Requirements, check “Yes”. Fill steps 5, 6 and 7.

4

Check the *Type(s) of Product(s)* you supply Embraer according to the information on **Table 1** on **Page 4** of the EQRS rev M.

Check the *Type(s) of Project(s)* you supply to Embraer, details on next page.



EMBRAER QUALITY REQUIREMENTS FOR SUPPLIERS (EQRS) - REVISION M Compliance Matrix - Section A (Waiver requests)

Company name:

Location:

City:

State:

Country:

Name:

Title:

Phone:

Email:

RFP #

Program

MFIR:

Products involved:

1

Request For Proposal number. If applicable

Briefly describe the supplied products

Registered to Quality System:

☐ AS9100 ☐ ISO9001 ☐ Not accredited

2.1

Certificate number:

Certificate comply with EQRS - Table 2 - Quality System Requirements?

☐ No. Complete Section B. ☐ Yes

2.2

Expiration date:

Certification Body:

Non-aplicable Clause(s) (exclusions) in the certificate?

☐ No ☐ Yes

2.3

If “yes”, enter with the excluded clause(s)...

Waiver request

3

☐ No. Compliance with all requirements.

☐ Yes (waiver requests shall be described as follows).

Type of products

☐ TYPE 1 ☐ TYPE 2 ☐ TYPE 3 ☐ TYPE 4 ☐ TYPE 6 ☐ TYPE 7 ☐ TYPE 8 ☐ TYPE 9 ☐ TYPE 10

Project type

4

☐ BUILD TO PRINT ☐ DESIGN & BUILD ☐ COTS AND STANDARD PARTS



TERMS, DEFINITIONS AND ACRONYMS

EQRS Rev M

4

Type(s) of Project(s)

- * **Build to print** = When the part is manufactured under EMBRAER's drawing;
- * **Design and build** = When the part is manufactured under supplier's drawing;
- * **COTS AND STANDARD PARTS** = Commercial off-the-shelf or commercially available off-the-shelf (COTS) products and standard parts.

* **Source:** Section E - TERMS, DEFINITIONS AND ACRONYMS, page 21 in EQRS rev M.



Section A

EQRS Rev M

If your company is not requesting any waiver, please proceed to [Step 8](#) of this Guide.

5

Fill with the Requirement identification (e.g. OPR.XXX.YYYY). Reference available on [Pages 6~18](#) of the EQRS rev M

6

Complete with the waiver condition providing an alternative means of compliance for the requirement.

Attention: it is mandatory a clear justification why the company is requesting the waiver, otherwise the matrix will not be accepted.

7

On this field, inform us the due date (MM/DD/YYYY) your company is waiving the requirement.
The clear due date definition is mandatory for all waivers.

REQUIREMENT	WAIVER CONDITION	WAIVER DUE DATE (MM/DD/YYYY)
5	6	7



Section A

EQRS Rev M

If your company is not an AS9100 series certified, after step 8 completion, proceed to Step 9 and following of this Guide.

8

Finally print every page of the compliance matrix' Section A, fill the indicated field with your name, signature and date and send back to Embraer after scanning all the previously printed pages

Parties agree that this Compliance Matrix constitutes the complete and exclusive agreement between the Parties relating to the subject matter hereof, and cancels and supersedes all previous agreements between the Parties relating thereto, whether written or oral. Parties further agree that this Compliance Matrix is hereby incorporated by reference to the corresponding agreement in all its terms and conditions in full force and effect. In case of any conflict between this Compliance Matrix and the EQRS under the applicable agreement, this Compliance Matrix shall

COMPLETE WITH SIGNATURE, NAME, AND DATE

NAME / SIGNATURE

EMBRAER Quality Engineer

Date:

NAME / SIGNATURE

EMBRAER Supplier Quality Manager

Date:

8

NAME / SIGNATURE

Supplier Representative

Date:



Section B

EQRS Rev M

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Only fill out the form Section B after filling out and signing the Section A.

Manufactures (and Distributors VAD) AS9100 certified, Distributors AS9120 Certified, Tooling ISO 9001, GSE ISO 9001 or Suppliers for non-aircraft products ISO 9001 do not fill out the Section B.






Section B

EQRS Rev M

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Section B - AS9100D




	EMBRAER QUALITY REQUIREMENTS FOR SUPPLIERS (EQRS) - <u>REVISION M</u> Compliance Matrix - Section B (AS 9100 revision D)
Company name: Location: City: State: Country: Name: Title: Phone: Email: RFP # Program MFIR: Products involved: Waiver due date:	<p>To be filled out by Manufactures and VADs not certified AS9100</p>
<div>Section A - Waiver request Section B - AS9100D Section B - AS9110C Section B - AS9120B S  </div>	

Do not fill the Section B: AS9110C, AS9120B and ISO9001.

To be filled out by suppliers not AS9100 certified:

- VAD (Distributors, Value Added)
- Manufactures

Section B - AS9120B

	EMBRAER QUALITY REQUIREMENTS FOR SUPPLIERS (EQRS) - <u>REVISION M</u> Compliance Matrix - Section B (AS 9120 revision B)
Company name: Location: City: State: Country: Name: Title: Phone: Email: RFP # Program MFIR: Products involved: Waiver due date:	<p>To be filled out by Distributors not certified AS9120</p>
<div>Section A - Waiver request Section B - AS9100D Section B - AS9110C Section B - AS9120B S  </div>	

Do not fill the Section B: AS9100, AS9110C and ISO9001.

To be filled by Distributors not AS9120 certified


Reference: Table 2 – Quality System Requirements, EQRS, Rev M, page 5.



Section B

EQRS Rev M

Section B – ISO 9001

 EMBRAER QUALITY REQUIREMENTS FOR SUPPLIERS (EQRS) - <u>REVISION M</u> Compliance Matrix - Section B (ISO 9001 5 th edition)	
Company name: Location: City: State: Country: Name: Title: Phone: Email: RFP # Program MFIR: Products involved: Waiver due date:	<p>To be filled out by Ground support equipment (GSE), Suppliers for non-aircraft products, COTS and Standard Parts not certified AS9100 or ISO 9001</p>
COMPLETE INFORMATION OF HOW YOUR COMPANY COMPLY WITH THE REQUIREMENTS (ALSO PROVIDE THE NUMBER OF THESE DOCUMENTS)	
Section A - Waiver request Section B - AS9100D X Section B - AS9110C X Section B - AS9120B X Section B - ISO 9001 + ...	

Do not fill the Section B: AS9100, AS9110C and AS9120B.

To be filled out by suppliers not ISO 9001 certified:

- Ground support equipment (GSE).
- Suppliers for non-aircraft products.
- Supplier for COTS and Standard Parts.

Reference: Table 2 – Quality System Requirements, EQRS, Rev M, page 5.

Section B

EQRS Rev M

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Fill out the form - Section B - with same data from step 1 of this guideline.



EMBRAER QUALITY REQUIREMENTS FOR SUPPLIERS (EQRS) - REVISION M

Compliance Matrix - *Section B (AS 9100 revision D)*

Company name:

Location:

City:

State:

Country:

Name:

Title:

Phone:

Email:

RFP #

Program

MFIR:

Products involved:

Waiver due date:

Due date to get the certification



Section B

EQRS Rev M

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Complete information of how your company comply with the requirements 1 to 10 providing the number of these procedures and instructions that comply with each requirement.

Example:
Procedure **ABC** complies with item 6.1.
Procedure **XYZ** complies with items 6.2 and 6.3.

COMPLETE INFORMATION OF HOW YOUR COMPANY COMPLY WITH THE REQUIREMENTS (ALSO PROVIDE THE NUMBER OF THESE DOCUMENTS)
1. SCOPE
4. CONTEXT OF THE ORGANIZATION
4.1 Understanding the Organization and Its Context; 4.2 Understanding the Needs and Expectations of Interested Parties; 4.3 Determining the Scope of the Quality Management System; 4.4 Quality Management System and Its Processes
5. LEADERSHIP
5.1 Leadership and Commitment; 5.1.1 General; 5.1.2 Customer Focus; 5.2 Policy; 5.2.1 Establishing the Quality Policy; 5.2.2 Communicating the Quality Policy; 5.3 Organizational Roles, Responsibilities, and Authorities
6. PLANNING
6.1 Actions to Address Risks and Opportunities; 6.2 Quality Objectives and Planning to Achieve Them; 6.3 Planning of Changes
7. SUPPORT
7.1 Resources; 7.1.1 General; 7.1.2 People; 7.1.3 Infrastructure; 7.1.4 Environment for the Operation of Processes; 7.1.5 Monitoring and Measuring Resources; 7.1.6 Organizational Knowledge; 7.2 Competence; 7.3 Awareness; 7.4 Communication; 7.5 Documented Information; 7.5.1 General; 7.5.2 Creating and Updating; 7.5.3 Control of Documented Information
8. OPERATION
8.1 Operational Planning and Control; 8.1.1 Operational Risk Management; 8.1.2 Configuration Management; 8.1.3 Product Safety; 8.1.4 Prevention of Counterfeit Parts; 8.2 Requirements for Products and Services; 8.2.1 Customer Communication; 8.2.2 Determining the Requirements for Products and Services; 8.2.3 Review of the Requirements for Products and Services; 8.2.4 Changes to Requirements for Products and Services; 8.3 Design and Development of Products and Services; 8.3.1 General; 8.3.2 Design and Development Planning; 8.3.3 Design and Development Inputs; 8.3.4 Design and Development Controls; 8.3.5 Design and Development Outputs; 8.3.6 Design and Development Changes; 8.4 Control of Externally Provided Processes, Products, and Services; 8.4.1 General; 8.4.2 Type and Extent of Control; 8.4.3 Information for External Providers; 8.5 Production and Service Provision; 8.5.1 Control of Production and Service Provision; 8.5.2 Identification and Traceability; 8.5.3 Property Belonging to Customers or External Providers; 8.5.4 Preservation; 8.5.5 Post-Delivery Activities; 8.5.6 Control of Changes; 8.6 Release of Products and Services; 8.7 Control of Nonconforming Outputs
9. PERFORMANCE EVALUATION
9.1 Monitoring, Measurement, Analysis, and Evaluation; 9.1.1 General; 9.1.2 Customer Satisfaction; 9.1.3 Analysis and Evaluation; 9.2 Internal Audit; 9.3 Management Review; 9.3.1 General; 9.3.2 Management Review Inputs; 9.3.3 Management Review Outputs
10. IMPROVEMENT
10.1 General; 10.2 Nonconformity and Corrective Action; 10.3 Continual Improvement




Section B

EQRS Rev M

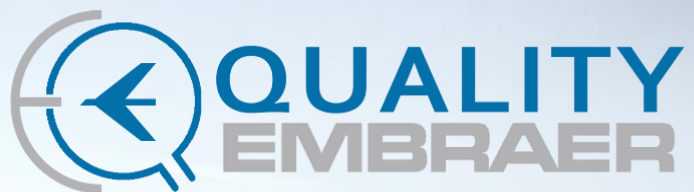
13

Print every page of the compliance matrix Section B, fill the indicated field with your name, signature and date and send back to Embraer after scanning all the previously printed pages (Section A + Section B)

 EMBRAER QUALITY REQUIREMENTS FOR SUPPLIERS (EQRS) - <u>REVISION M</u> Compliance Matrix - <i>Section B (AS 9100 revision D)</i>	
<hr/> <p>NAME / SIGNATURE EMBRAER Quality Engineer Date:</p>	<div>13</div> <div><hr/><p>NAME / SIGNATURE Supplier Representative Date:</p></div>
<hr/> <p>NAME / SIGNATURE EMBRAER Supplier Quality Manager Date:</p>	

Send back to Embraer all pages for Section A + Section B





We all make
Quality

